

# Using the NSABC Concession Sign-Up System

We are pleased to announce a new system for signing up to work concessions at Standridge. Now, instead of sending an email to the Concession Scheduler, you will be able to select the games you want to work and sign up with the click of a button! We are very excited about this new system and hope you will be too.

## Getting Started

1. To begin, go to <http://www.signupgenius.com/go/concessions148> to see a list of events and open spots.

Find the event you would like to sign up for and click the "Sign Up" button:

10/14/2011 (Fri. 7:30PM )	Ranchview vs. Polytech (Homecoming)	Early Adult (8) Report at 4:30	<a href="#">Sign Up</a>
		Manager (2) Report at 6:00	<a href="#">Sign Up</a>
		Regular Worker (20) Report at 6:00	<a href="#">Sign Up</a>

2. **If this is the first time you have signed up, you will be taken to a registration page.** You will need to enter your name, email address, and a password.
3. If you have already registered for the site, select "I'm a SignUpGenius member" and use the email address and password you used the first time you used the site.

**NOTE: PLEASE PUT YOUR CONTACT NUMBER IN THE "MY COMMENT" FIELD. ALSO, PLEASE NOT THE PERSON IS A STUDENT.**

NSABC  
**CONCESSIONS**

Sign Me Up For:

Date	Available Slot	Qty	My Comment
8/26/2011 (Fri. 7:30PM )	Early Adult	1	

I'm a SignUpGenius member  
 I'm new to SignUpGenius

We are as concerned about your privacy as you are. Read our [Privacy Policy](#).

First Name \*

Last Name \*

Email \*

Password \*

Password Confirm \*

[SIGN UP](#) [Cancel](#)

4. That's it! You've signed up for the event. Once you have signed in, you only need to click on the "Sign Up" button to sign up for other events.

10/27/2011 (Thu. 7:00PM )	Ranchview vs. Roosevelt (Sr. Night)	Early Adult (8) Report at 4:00	<a href="#">Sign Up</a>
		Manager (2) Report at 5:30	<a href="#">Sign Up</a> ✓ Susie Shatzsall Visitor <a href="#">EDIT</a> <a href="#">SWAP</a> <a href="#">DELETE</a>
		Regular Worker (20) Report at 5:30	<a href="#">Sign Up</a>

## Keeping Track of Your Signups

When you return to the system and sign in (or you can click on the My Account tab) you will see the games you signed up for.

Click on the “Concessions” link under the chili dog photo to sign up for more games.

### MY SIGNUPS

 [View My Calendar](#)

Items I've Signed Up For				
Date	Time/Location	Item	Sign Up	Revise
09/09/11	7:30PM Ranchview vs. Aubrey	Manager, Report at 6:00 Visitor	<a href="#">Concessions</a>	<input checked="" type="checkbox"/> <input type="checkbox"/>
10/08/11	11:00AM Ranchview vs. Wilmer Hutchins	Manager, Report at 9:30 a.m. Visitor	<a href="#">Concessions</a>	<input checked="" type="checkbox"/> <input type="checkbox"/>
10/20/11	7:00PM Turner vs. Liberty	Manager, Report at 5:30 Visitor	<a href="#">Concessions</a>	<input checked="" type="checkbox"/> <input type="checkbox"/>
10/27/11	7:00PM Ranchview vs. Roosevelt (Sr. Night)	Manager, Report at 5:30 Visitor	<a href="#">Concessions</a>	<input checked="" type="checkbox"/> <input type="checkbox"/>

**Sign Ups I've Been Invited To** [Icon View](#) | [List View](#)


ORDER BY:



NSABC  
[Concessions](#)

## Notifications

You will receive an email two days prior to any game you signed up for. You also have the option of receiving a reminder via text message. To add your mobile number, click on the “My Profile” link on the My Account page.



HOME
CREATE A SIGN UP
FIND A SIGN UP
PLANNING RESOURCES
MY ACCOUNT
Logout | Help

### MY SIGNUPS

**Items I've Signed Up For**


You do not have any items that you've signed up for.

**Sign Ups I've Been Invited To** [Icon View](#) | [List View](#)

You are not a member of any sign up lists.

**Sign Ups I've Created** [Icon View](#) | [List View](#)

ORDER BY:



Concessions  
[View](#) | [Edit](#) | [Delete](#)

**Hello, NSABC Band Boosters.**  
(Not NSABC?)

**My Account**

[My Sign Ups](#)

[My Calendar](#)

[My Profile](#)

[Reset My Password](#)


[My Email Options](#)

[My Groups](#)

[Custom Reports](#)

[Web Buttons](#)

**THE GENIUS BLOG UPDATE:**  
Delivering Customer Service WOW.



11 million  
satisfied customers

You will be taken to a page where you can add your mobile number and make any changes to your profile if needed.

## MY PROFILE

First Name \*   
Last Name \*   
Country   
Zip/Postal Code   
Mobile Phone  on   
Email \*

PLEASE NOTE: Your mobile phone number is not required and we will not call you or share your number with a third party. This information is for use in optional text message notifications to your phone.

## Swapping

The system has a "swap" feature. If you find that you can't work a day you are signed up for, you can use the system to ask someone to swap with you. Once the other person confirms the swap, the system will automatically make the swap.

To swap:

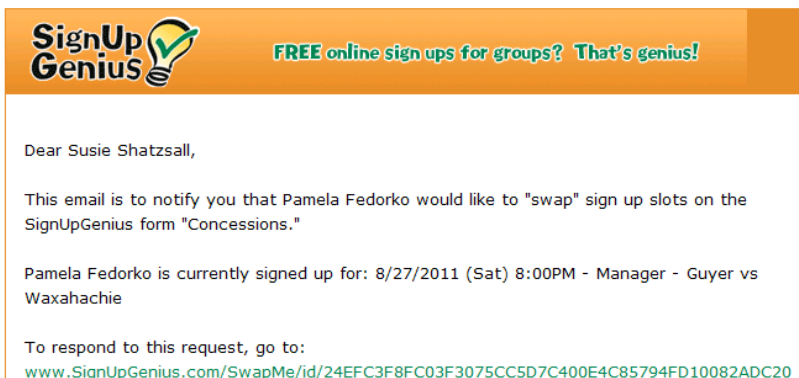
1. Go to the main concession page and find the game you have signed up to work. Click on the "Swap" button

10/20/2011 (Thu. 7:00PM )	Turner vs. Liberty	Early Adult (8) Report at 4:00 Manager (2) Report at 5:30	<input type="button" value="Sign Up"/> ✓ Susie Shatzsall 1 Visit <input type="button" value="EDIT"/> <input type="button" value="SWAP"/> <input type="button" value="DELETE"/>
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2. You will be taken to a page that shows all filled spots. Click next to the person's name you would like to swap with. Then, click the "Request a swap" button at the bottom of the page.

<input type="checkbox"/> Pamela Fedorko	8/27/2011 (Sat. 8:00PM )	Manager	1	this is a tst
<input type="checkbox"/> Pamela Fedorko	8/31/2011 (Wed. 5:30PM )	Manager	1	
<input type="checkbox"/> Pamela Fedorko	8/28/2011 (Fri. 7:00PM )	Early Adult (8)	1	870-446-2005

3. An email will be generated and sent to the person you are trying to swap with.



4. The person you requested a swap with will click a link and choose to swap or keep the spot they signed up for. You will be notified by email of their decision.

## SWAP REQUEST

**Attention Susie Shatzsall**

Pamela Fedorko has requested that you swap sign up slots for "Concessions." Pamela Fedorko is signed up for:

Date	Location	Available Slot	Qty	My Comment
8/27/2011 (Sat. 8:00PM )	Guyer vs Waxahachie	Manager	1	this is a tst

**Would you be willing to swap?**

NO. I need to keep my current slot.

YES. I will swap with my existing sign up slot below.

Date	Location	Available Slot	Qty	My Comment
9/9/2011 (Fri. 7:30PM )	Ranchview vs. Aubrey	Manager	1	Visitor

Please send the following message along with my answer to Pamela Fedorko:

[Respond Now](#)

## Deleting a Sign Up

If for some reason you need to delete a sign up and can't find anyone to swap with you, click the "X" to the right of the sign up on your account page and complete the form. Please check the notification box so that we know a spot has opened up.

## NSABC CONCESSIONS

**Are You Sure?**

Are you sure you want to delete your sign-up for "Concessions"?

10/8/2011 (Sat) 11:00AM - Manager - Ranchview vs. Wilmer Hutchins

This sign up will be permanently removed. There is no undo.

Send notification to the sign up administrator (NSABC Band Boosters) with the following comment:

I will be out of town.

[YES - DELETE](#)
[No - Cancel](#)

If you have any questions, please contact Susie Shatzsall via email at [susie2625@gmail.com](mailto:susie2625@gmail.com) or at 469-371-8467. Or, you can click on the "Contact Me" link on the Concessions page which lists all the games.